

AGENDA

Meeting: Bradford on Avon Area Board

Place: [Access the online meeting here](#)

Date: Wednesday 13 January 2021

Time: 4.00 pm

Including the Parishes of Bradford on Avon, Limpley Stoke, Winsley, Monkton Farleigh, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public in this online meeting.

[To join the meeting and be able to enter in the discussion, please use this link.](#)

[Guidance on how to access this meeting online is available here](#)

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

[Anyone who wishes to watch the meeting only can do so via this link](#)

Wiltshire Councillors

Cllr Jim Lynch - Bradford on Avon North
Cllr Trevor Carbin - Holt and Staverton
Cllr Sarah Gibson - Bradford on Avon South (Chairman)
Cllr Johnny Kidney - Winsley and Westwood

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#)

| | Time |
|--|---------------|
| <p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 4</i>)</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Healthy Us Weight Management Programme • Local Plan Review consultation • Census 2021 • OPCC precept consultation – Video film https://youtu.be/eRMtE_YxdWk | 7:00pm |
| <p>2 Apologies for Absence</p> | |
| <p>3 Minutes (<i>Pages 5 - 12</i>)</p> <p>To confirm the minutes of the meetings held on Wednesday 21 October 2020</p> | |
| <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p> | |
| <p>5 Partner Updates (<i>Pages 13 - 24</i>)</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • NHS & Healthwatch • Bradford on Avon Town Council • Parish Councils | |
| <p>6 The Creative Economy</p> <p>A Covid-19 impact discussion led by Cllr Jim Lynch</p> | |

7 **Working Group updates** (Pages 25 - 40)

- CATG
- Health and Wellbeing Group

8 **Grant and funding applications** (Pages 41 - 64)

To determine applications for Community Area Grants

Applicant: Winsley Parish Council

Project: Football Pitch Maintenance and dugout refurbishment materials only

Amount requested: £1,895.41

Applicant: BoA Area Board

Project: Support for Bradford Town Football Club fundraising effort

Amount requested: £500

Applicant: Westwood and Iford Parish Council

Project: Westwood Park Play Area Refurbishment Phase 1

Amount requested: £5,000

Applicant: Wiltshire Mighty Girls

Project: General application to support Wiltshire Mighty Girls through these challenging times

Amount requested: £1,500

9 **Close**

9:00pm

Agenda Item 1

Chairman's Announcements

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| Subject: | Healthy Us Weight Management Programme Launch |
| Web contact: | https://www.wiltshire.gov.uk/public-health-weight-adults . |

Following a successful pilot, Wiltshire Council has launched Healthy Us, a group weight management programme on 9 November.

Healthy Us is a free 12 week course open to anyone living in Wiltshire, aged 18 or over, with a BMI of 28 or above. Courses will be held throughout the year and will be delivered virtually over Microsoft Teams. We plan to run face to face group courses across the county when circumstances allow and it is safe to do so. We are now accepting referrals for the virtual courses starting in January 2021.

Cllr Simon Jacobs, Cabinet Member for Public Health said; "The programme is designed to give participants the tools they need to make small but sustainable changes that can be maintained long term, so that participants lose weight and maintain their weight loss.

We are excited to be working with Wiltshire IAPT service who are delivering two sessions during each course looking at emotional eating and wellbeing."

Each interactive session is one hour and covers topics such as balanced nutrition, portion sizes, eating out, physical activity and healthy habits for life. Participants will be supported to eat well, move more and feel better.

Healthy Us is one of three services that form the recently launched Wiltshire Health Improvement Hub, a single point of access for referrals to the Health Improvement coaches (adult health and mental wellbeing service), Healthy Me (child and family weight management service), and Healthy Us.

More information about the Healthy Us and how to calculate your BMI can be found on our website at <https://www.wiltshire.gov.uk/public-health-weight-adults>.

Alternatively, to join a course people can email the Health Improvement Hub health.coaches@wiltshire.gov.uk or call 0300 003 4566 – select option 1.

CENSUS 2021

Households across the local authority area of Wiltshire, will soon be asked to take part in Census 2021.

The census is a once-in-a-decade survey that gives us the most accurate estimate of all the people and households in England and Wales. It has been carried out every decade since 1801, with the exception of 1941.

It will be the first run predominantly online, with households receiving a letter with a unique access code, allowing them to complete the questionnaire on their computers, phones or tablets.

“A successful census will ensure everyone from local government to charities can put services and funding in the places where they are most needed,” Iain Bell, deputy national statistician at the Office for National Statistics, said.

“This could mean things like doctors’ surgeries, schools and new transport routes. That’s why it is so important everyone takes part and we have made it easier for people to do so online on any device, with help and paper questionnaires for those that need them.”

Census day will be on March 21, but households across the country will receive letters with online codes allowing them to take part from early March.

The census will include questions about your sex, age, work, health, education, household size and ethnicity. And, for the first time, there will be a question asking people whether they have served in the armed forces, as well as voluntary questions for those aged 16 and over on sexual orientation and gender identity.

Results will be available within 12 months, although personal records will be locked away for 100 years, kept safe for future generations.

For more information, visit [census.gov.uk](https://www.census.gov.uk).

If you need help to promote the census, visit our [Downloadable resources](#) page.

MINUTES

Meeting: Bradford on Avon Area Board
Place: On-Line Meeting
Date: 21 October 2020
Start Time: 4.00 pm
Finish Time: 6.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Trevor Carbin, Cllr Sarah Gibson (Chairman), Cllr Johnny Kidney and
Cllr Jim Lynch (Vice-Chairman)

Wiltshire Council Officers

Ros Griffiths – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

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| 32 | <p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the first on-line meeting of the Bradford on Avon Area Board.</p> <p>The Area Board members were introduced.</p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • COVID-19 • Connect 5 – Mental Health Awareness Programme Public Health Training • Boundary Review • JSNA 2020 data for the Bradford on Avon community area • Holt Rural Housing Needs Survey |
| 33 | <p><u>Apologies for Absence</u></p> <p>There were none</p> |
| 34 | <p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meetings held on Wednesday 11 March 2020 and Tuesday 16 June 2020 were signed as the correct record</p> <ul style="list-style-type: none"> • 11 March 2020 – Bradford on Avon Area Board • 16 June 2020 – Bradford on Avon Area Board (Election of Chairman & Vice-Chairman for the forthcoming year) |
| 35 | <p><u>Declarations of Interest</u></p> <p>There were none</p> |
| 36 | <p><u>Partner Updates</u></p> <p>Wiltshire Police – Inspector Andy Fee</p> |

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| | <ul style="list-style-type: none"> • That this would be Andy’s last meeting before retiring from Wiltshire Police, Inspector Jill Hughes would be taking over covering the Bradford on Avon community area. • That PC Laura Wallace would be joining the local team from Trowbridge. • That speed checks were being carried out on New Road, with local units continuing to monitor the area. • That crime continued to be low in the Bradford on Avon community area. <p>The Chairman thanked Inspector Fee for his involvement with the Area Board and wished him a happy retirement.</p> <p>Bradford on Avon Town Council – the written update was noted</p> <p>Winsley Parish Council - the written update was noted</p> <p>South Wraxall Parish Council</p> <ul style="list-style-type: none"> • That the Parish Council now had a new Chairman. • That the Parish Council were trying to get village defibrillators installed in the village. <p>The Chairman thanked everybody for their updates</p> |
| 37 | <p><u>Covid-19 Recovery discussion - Focus on Young People</u></p> <p>The Area Board were asked to consider the experiences of young people in the community area as a result of the Covid-19 crisis and to discuss the community-based activities that were on offer currently or needed in future to support young people through the recovery period.</p> <p>BoA Youth - Kelly Panes</p> <p>The written update noted</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the BoA Youth group was doing really good work, but needed to up its profile with better publicity to the wider Bradford on Avon community area. |

- That the lack of communications with villages re activities was frustrating but could be easily addressed – it was agreed that the group would email all future publicity flyers etc to Ros Griffiths – Community Engagement Manager and the Bradford on Avon Area Board councillors who would then distribute and forward on across their own community areas to further highlight the activities offered by the group to a wider youth audience.

A video highlighting the work of the Holt Youth Club and their new activity field was shown.

Points made included:

- That the field was developing into a real activity facility.
- That around 45 people per week were attending and using it.

St Laurence School – Fergus Stewart, Head Teacher outlined the work of Relate and the Relateen Counselling project which had been running at St Laurence School.

Points made included:

- That St Laurence School had built up a good relationship with Relate/Relateen.
- That the Relateen Counselling project had become a very important service for the school.
- That over a 13 month period around 16 people per year group had struggled with issues that the Relateen Counselling project could help with.
- That the pandemic and the closer of the school had increased mental issues for young people.
- That the Relateen Counselling project was a high priority on staff training.

Bradford on Avon Town Council – Cllr Dom Newton

Points made included:

- That Bradford on Avon Town Council had tried to be very pro-active re young people during the pandemic.

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| | <ul style="list-style-type: none"> • The implementation of the Grow Stations project to encourage people to try gardening. • The continued support of the Fitzmaurice breakfast club. • The good work done through the Colonel Llewellyn Palmer funded drama and poetry project to help young people find their voice during these difficult times. • The importance of providing a safe environment for young people to meet in. <p>Relate Counselling service – Sylvia Gilmore</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Relateen project had stopped face to face counselling in March due to the pandemic. • That a webcam based service had now been launched. • That there were currently around 67 young people on the waiting list at the moment. <p>The Chairman requested a further update in March 2021 to hear more about the project.</p> <p>Decision</p> <ul style="list-style-type: none"> • The Bradford on Avon Area Board appoint Cllr Jim Lynch as the Area Board representative to attend Youth Commissioners meetings with Bradford on Avon Town Council • That the Bradford on Avon Area Board re-establish a Local Youth Network (LYN) to bring together local youth groups, organisations and stakeholders from across the community area to discuss youth issues and funding. <p>The Chairman thanked everybody for their input in the discussions</p> |
| 38 | <p><u>Update from Streets Ahead transport group</u></p> <p>Trevor Bedeman – Chairman, Streets Ahead Transport Group gave a short update.</p> |

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| | <p>Points made included:</p> <ul style="list-style-type: none"> • That more pedestrian crossings were required – site visits with Wiltshire Council highways engineers had been requested. • That the town bridge was now impossible to social distance on. • That there appeared to be more traffic using Silver Street/New Road as a rat run. • That through traffic now appeared less keen to give way to pedestrians who were trying to cross busy roads. • That it was disappointing that formal air qual monitoring wasn't happened as yet. <p>The Chairman thanked Trevor Bedeman for his update</p> |
| 39 | <p><u>Working Group updates</u></p> <p>Community Area Transport Group (CATG) – written report was noted</p> <ul style="list-style-type: none"> • Next meeting Monday 21 December <p>Health and Wellbeing Group</p> <ul style="list-style-type: none"> • Next Meeting Wednesday 4 November - 2pm Online meeting |
| 40 | <p><u>Grant and funding applications</u></p> <p>Decision Bradford on Avon Town Council awarded £2,500 (pending planning application) for Living Green Wall at 37 Silver Street</p> <p>Decision Bradford on Avon Bowls Club awarded £2,500 (pending match funding from Bradford on Avon Town Council) for the Installation of Borehole in Culver Close, Bradford on Avon</p> <p>Decision Cedar Court Residents awarded £500 for Cedar Court Pond Repair</p> |

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| | <p>Decision Relate awarded £2,000 for Relateen Counselling Project</p> <p>Becky Addy Woods funding application (previously agreed under delegated authority) was noted</p> |
| 41 | <u>Close</u> |

Agenda Item 5

Update for the Bradford on Avon Area Board

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|------------------------------------|-------------------------|
| Name of Parish/Town Council | Bradford on Avon |
| Date of Area Board Meeting | 13 January 2021 |

Update for the Bradford on Avon Area Board

Headlines/Key successes

- 22nd December 2020. A Delivery Van was stolen from the Town Centre whilst the Driver was delivering a parcel. The vehicle was recovered by PC Bowden within 11 minutes and two males were arrested hiding nearby. They are on Bail whilst further enquiries are completed. The van was undamaged and still fully laden with parcels.
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- Reports of Anti-Social Behaviour are down considerably over Nov/Dec, compared to the previous two months. Whilst seasonal trends may play a part; having a new team member in PCSO Wallace has made a significant difference for the better in terms of visibility.
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Projects

- Engagement with Community groups for both the young and old is the current focus. Interaction with Schools is starting to resume.
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- We are working with the Canal and River Trust to address Anti-Social Behaviour and an unauthorised encampment on the Canal Towpath.
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Forthcoming events/Diary dates

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Signed: James Twyford

Date: 23/12/2020



DORSET & WILTSHIRE
FIRE AND RESCUE

DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



Recent News & Events

DWISE: Dorset and Wiltshire Inspirational Safety Education.



The Dorset and Wiltshire Inspirational Safety Education (DWISE) programmes and resources are produced and delivered by the Education Team of Dorset and Wiltshire Fire and Rescue Service. During this period we are providing resources for parents, carers and educators to use which will help children understand how they can help keep themselves safe and well. The resources are designed to support English, maths and art as well as providing safety information and using firefighters to inspire children to be fit and healthy.

For more information please visit: <https://www.dwfire.org.uk/education/parents-and-carers/>

Advice for people living with dementia



Dementia is a National Health priority in the UK, as the number of people living with the condition continues to increase. Dementia is also a substantial factor in increasing the risk of injury or death from fire in the home.

Fire and Rescue Services across the UK are aware of the link between serious home fires and the elderly, especially those with mobility and memory loss health needs.

For further information please visit: <https://www.dwfire.org.uk/safety/advice-for-carers/advice-for-dementia-sufferers/>

Boat safety



Boat safety is a priority in Dorset and Wiltshire, as hundreds of people live and work on our waterways, in addition to the thousands of visitors who come each year to enjoy a peaceful holiday in our seaside towns or aboard a narrowboat.

Our Safe and Well visits include people who live on boats – [click here](#) to request a visit.

See also:

- The Fire Kills campaign has produced a handy leaflet on [Boat Safety](#)
- For further information about general boat fire and CO safety, visit www.boatsafetyscheme.org/stay-safe
- For broader safety advice, visit the Maritime & Coastguard Agency website www.gov.uk/government/organisations/maritime-and-coastguard-agency and the Royal National Lifeboat Institution www.rnli.org

Winter safety



Keeping warm in the winter means using portable heaters, electric blankets or wheatbags – but all of these carry a fire risk.

Please visit our website for more information: <https://www.dwfire.org.uk/safety/safety-at-home/seasonal-advice/winter-safety/>

The Fire Kills campaign has produced a leaflet on [Fire Safety in the Winter](#). There is a wealth of good advice at www.metoffice.gov.uk/barometer/advice



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Demand

Total Fire Calls for Bradford on Avon Fire Station for period October – December 2020:-

| Category | Total Incidents |
|--|-----------------|
| No. of False Alarms | 16 |
| No. of Fires | 1 |
| No. of Road Traffic Collisions and other Emergencies | 6 |
| Total | 23 |

Local Incidents of Note

No significant incidents this quarter

.....
Station Manager

Email:.....dwfire.org.uk

Tel:

Mobile:



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Update for Wiltshire Area Boards

December 2020

Coronavirus vaccination

We continue to work with primary care and our hospitals across the region to support the delivery of the anticipated coronavirus vaccination.

Following government guidance on priorities our first focus is on vaccinations for older residents in care homes, all those over 80 years of age and health and social care workers.

Arrangements will depend on which vaccinations become available and when, as storage and transport options differ across the different vaccines.

Flu vaccination

The number of people getting their flu vaccination is up in all groups – between 15% - 40% higher compared to the same time last year. This is thanks to the hard work of our GP practices, often with the support of the council to use local facilities for large scale vaccination clinics.

Free vaccinations for 50 – 64 year old people will be available from 1 December and people in this group will be contacted by their GP surgery when they are ready to begin vaccinating.

COVID-19 oximetry@home service

The COVID-19 oximetry @home service has launched in Wiltshire and across the BSW region. The service provides an enhanced package for monitoring of symptoms and oxygen saturations for patients with suspected or confirmed COVID-19 who are at risk of future deterioration but are not unwell enough to need immediate hospital admission.

Appropriate patients will be identified following clinical assessment (face to face or remote) and invited to join the service. They will be provided with a pulse oximeter to monitor their condition and information on how to operate it. The patient will be set up with the GoodSAM app to submit their readings or be supported by the clinical team to share their oximetry readings if they are not able to use the app.

Results will be monitored and patients will be advised on what to do if their condition deteriorates.

The service will be managed by a multidisciplinary clinical team (nurse, paramedics, GPs, Advanced Nurse Practitioners) who will provide clinical support and advice to patients throughout the time they are being monitored.

Parkinson's services in North Wiltshire

Earlier in the year we tackled variation in care for Parkinson's patients in North Wiltshire by jointly investing with Parkinson's UK in additional Parkinson's nurses to provide a one stop service for residents through Great Western Hospital.

The service started in April and initially offered virtual clinic reviews. Consultant reviews and subsequent referrals that could not be offered in April are now gradually increasing and the service has now set up fortnightly clinics in Savernake and Malmesbury from October 2020 and a clinic in Calne is to start in November.

A helpline has also been set up and receives calls from patients, carers, care providers, GPs and acute staff. Calls are responded too consistently within 72 hours and early feedback from patients is positive

Wiltshire Wellbeing Hub

We are continuing to work with the Wiltshire Council as part of the Wiltshire Wellbeing Hub.

The hub provides support and guidance to anyone who needs it during these difficult times, including those who are self-isolating or don't have a support network to access help.

Opening hours:

9am – 5pm Monday to Friday

10am – 4pm Saturday and Sunday

People can call 0300 003 4576 or email wellbeinghub@wiltshire.gov.uk

Think 111 First

We already promote NHS 111 as the place to go when someone is unsure of what healthcare is right for them, encouraging them to go online or call to be directed to the right service.

From 1 December 2020 if you have an urgent but not life-threatening health problem and think you need to go to an emergency department, you should contact NHS 111 first. This can be done either online or by phone 24 hours a day, 365 days a year, and the service is free to use (including from all mobiles).

An experienced health advisor will talk to you to find out more about your health problem and get you to see the right local service. This could be your GP, a pharmacy, a local minor injuries unit or urgent treatment centre.

If it looks like you need to go to the emergency department, you'll speak to a senior medical professional who will be able to arrange a timed arrival slot for you at the emergency department if necessary.

Think 111 First aims to reduce the number of people who walk in to emergency departments, where overcrowding and long wait times can be common, especially during winter. Current social distancing and infection control procedures mean that there is less waiting space and fewer people can be seen so we need to steer people who could be treated safely elsewhere away from our busy hospitals.

Those who genuinely need emergency treatment must still be seen safely, and the ability to arrange a timed arrival slot through Think 111 First will allow us to manage some of the flow of people through the emergency department.

People with life-threatening emergencies should always call 999.

Share your experiences of health, care and community services

Healthwatch Wiltshire is launching a new survey to find out about your experiences of health, care and community services during the Covid-19 pandemic.

Since March, NHS and social care services have had to change the way they work to meet coronavirus safety guidelines, while voluntary and community groups have stepped up their support to help local people through the pandemic.

We now want to understand how these changes have been working for you, what's been good and what could be better.

We would also like to hear what you think should be Healthwatch Wiltshire's priorities for next year.

Guy Patterson, Projects Lead, said:

“As the pandemic continues, it's really important that people keep on using health, care and community services if they need them.

“We want to know how people feel the changes in these services are working for them



and if they have any ideas for how things could be improved.

“Everything we hear will be shared with the people who plan and run services in Wiltshire, so no matter how big or small the issue, we want to hear about it.”

Three ways to have your say

1. Fill in our online survey at smartsurvey.co.uk/s/HealthwatchWiltshire-Experiencesofhealthandcareservices
2. Request a paper copy of the survey by calling 01225 434218 or emailing info@healthwatchwiltshire.co.uk and we will post the survey out to you.
3. Complete the survey over the phone. Please call us on 01225 434218 to arrange.

Update for the Bradford on Avon Area Board

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|------------------------------------|--------------------------------------|
| Name of Parish/Town Council | Bradford on Avon Town Council |
|------------------------------------|--------------------------------------|

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|-----------------------------------|-----------------|
| Date of Area Board Meeting | 13 January 2021 |
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Headlines/Key successes

- Shining Light Award given to Avril Clarke at The Hub presented by the Deputy Mayor

- Community Champions Awards given for their support to the community during the pandemic to Derrick Hunt from Club, Tom Bowles from Hartley Farm, Christine Giles from Christine's Sustainable Supermarket, Sarah Bremner from No 10 Tea Gardens and Paul Robertson from the CEVs presented.

- Christmas lights display in town received a lot of positive feedback

Projects

- Living Green Wall planning permission being sought

- Borehole project in Culver Close progressing

- Skateboard Park donations being received

Forthcoming events/Diary dates

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Signed: Sandra Bartlett Town Clerk

Date: 23.12.20

Update for Bradford on Avon Area Board

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|-----------------------------------|-------------------------------|
| Update from | Winsley Parish Council |
| Date of Area Board Meeting | 13 January 2021 |

Headlines/Key Issues

- A new councillor was co-opted at the November meeting.

- The Parish Council has encouraged residents to complete the online survey regarding the temporary cycleway between the Winsley roundabout and Down's View. A Parish Council response to the consultation will be considered at the January meeting.

- The planting of saplings from the Woodland Trust continues, with over 1000 saplings planted in a year. Ways of extending the project to other ecological actions are being considered.

- Three councillors attended a Climate Action Day event run by BANES and a presentation by Bath and West Community Energy. Climate mitigation actions are being considered.

- A broken goalpost in a small football field has been replaced with two new goalposts. Benches and a bin will also be installed.

- The Parish Council has worked with Bradford on Avon Town Youth Football Club to put together a grant application to the Area Board to improve the pitch and repair the dugouts on the football field owned by the Parish Council.

- The Parish Council will re-start engaging with the community about the possibility of drawing up a Community Plan, after planned engagement in early 2020 was delayed by Covid-19 restrictions.

- A review of the Parish Council's Resilience Plan is being undertaken.

- Work continues on the redevelopment of the Parish Council's community website with consideration being given to the Web Accessibility Regulations.

Update for the Bradford on Avon Area Board

| | |
|------------------------------------|-------------------------------------|
| Name of Parish/Town Council | South Wraxall Parish Council |
| Date of Area Board Meeting | 13 January 2021 |

Headlines/Key successes

- COVID support volunteers remain available to provide whatever support is required across the Parish.

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Projects

- A funding request is being prepared to provide defibrillators across the Parish.

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- Wiltshire Council have closed the lane between South Wraxall and Monkton Farley following erosion of the road surface.

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Forthcoming events/Diary dates

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Signed: Nigel Gill

Date: 05 Jan 2021

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | Item | Update | Actions and recommendations | Who |
|----|--|--|-----------------------------|-----|
| | Date of meeting: 21st December 2020 Virtual meeting | | | |
| 1. | Attendees and apologies | | | |
| | Circulation: | <p>Sarah Gibson (Chair) Jim Lynch – Wiltshire Councillor Johnny Kidney – Wiltshire Councillor Trevor Carbin – Wiltshire Councillor David Thomas, Andy Cadwallader, Kirsty Rose – Highways Ros Griffiths - Community Engagement Manager</p> <p>Bradford on Avon Town Clerk Holt Parish Clerk Limpley Stoke Parish Clerk Monkton Farleigh Parish Clerk South Wraxall Parish Clerk Staverton Parish Clerk Westwood Parish Clerk Winsley Parish Council</p> <p>Sarah Carter, Anthony Smith – Wingfield PC George Mumford – Westwood PC Matthew Midlane, Liz Watts – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ian Barnes – Limpley Stoke PC John Barnes – Winsley PC Bella Walker – South Wraxall PC Andrew Nicolson</p> | | |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|------------------------------|--|--|--|
| 2. | Notes of last meeting | | | |
| | | Previously circulated | | |
| 3. | Financial Position | | | |
| | | <p>Current amount available including contributions £19,486 Current spend & commitments £13,476 Current remaining budget £6,010</p> <p>Allocations made at meeting</p> <p>None</p> <p>Leaving a budget of £6,010</p> | | |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|-------------------------------|--|----------------------------|----|
| 4. | Top 5 Priority Schemes | | | |
| a) | Wingfield Church Lane | <p>PC have approved form of calming features & 20mph speed limit. Cost estimate provided to PC. PC have confirmed that they want to proceed with scheme. First stage is formal TRO advert. Scheme estimate is £8369. PC have 50% local funding £4185.</p> <p>Group agreed that scheme should move to TRO stage and support full scheme in principle. Initial funding requirement £2000 (CATG 50%, PC 50%)</p> <p>TRO advert complete 36 items of comment received of which 30 points of support & 18 points of objection are made. Cabinet Member report required to allow decision to be made.</p> <p>Cabinet Member report written and submitted. Recommendation to proceed with 20mph speed limit but put traffic calming measures on hold. Cost reduction likely.</p> <p>All works complete except one roundel. Final Account including TRO agreed at £1700.94</p> | Invoice to PC to be raised | DT |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|----------------------------------|--|---|----|
| b) | Wingfield A366 | <p>Stowford Manor Farm. Sign & road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Land Owner to be requested to make contribution commitment in writing prior to ordering works. JK to action.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p> <p>Funding now agreed. 1/3 split. PC/CATG/Bryant. Awaiting agreement of sign face legend from Mr Bryant prior to ordering.</p> | Johnny Kidney to speak to Mr Bryant | JK |
| c) | South Wraxall PC Bella Walker | <p>Visibility improvements at crossroads over the B3109 between Lower South Wraxall and Ellbridge.</p> <p>Visibility has been checked and required distance of 160m achieved to the south. Visibility to the north recorded as 52m</p> <p>Visibility very dependant of hedge growth. Need to discuss next action.</p> | DT to follow up with Bella Walker | DT |
| d) | Limpley Stoke PC Ian Barnes | <p>Experimental closure of Woods Hill at junction with A36. Monitoring before and after will be required. Being progressed by PC.</p> <p>Funding for scheme agreed in principle pending detail design and cost estimate. May be split over financial years.</p> <p>Detail design, cost estimate and draft traffic regulation order underway.</p> | Scheme designer Ian Turner to make contact with IB direct to discuss. Timeline for order likely to be early April | IT |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|-----------|--|---|--|---------|
| e) | Wingfield PC Sarah Carter | Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. Revised cost estimate £8873. 50% contribution agreed from centrally held funds. | PC meeting on 5 th Jan and will make decision on whether to proceed or not. | PC |
| 5. | Other schemes for action but not yet a priority | | | |
| a) | Turleigh Hill / Belcombe | Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point. Parish Steward has undertaken some foliage clearance but has reported that the footway has no underlying structure and needs full reconstruction with new kerbs. This is outside the scope of the Area Highways budget. Alternative suggestion made by TB of advisory on carriageway footway on south side of road. | Action – SG & KR to visit site | SG & KR |
| 6. | Substantive schemes | | | |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|-------------------------------------|--|--|----|
| a) | Winsley Hill. At Canal Bridge | <p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this can be looked at after monitoring to assess impact. Parking of vehicles on the widened footway during busy periods has been noted.</p> <p>DYL solution now agreed. Extent of DYL's to be determined. Work to be added to Network Management team programme so no cost to CATG.</p> <p>All work on waiting restrictions currently suspended as staff have been reallocated to Covid 19 support. Revised timeline to be established when staff released back.</p> | KR to advise timeline when staff available | KR |
| b) | Station approach – Bradford on Avon | <p>Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG</p> <p>Substantive bid successful. Detail design complete. Scheme is included in 2020/21 works programme but timeline currently unknown.</p> <p>Scheme now included in 2021/22 works programme. Initial indication is Spring time.</p> | | |
| 6. | Other Ongoing Issues | | | |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|----------------------------------|---|---|-------------------------------|
| a) | Bradford on Avon | <p>Trowbridge Road – kerb / footway overruns – Works now included in pedestrian crossing scheme funded through School Travel Plan. Works delayed due to difficulties with working methods (road closures).</p> <p>All works complete.</p> | | |
| b) | Bradford on Avon | <p>Taking Action on School Journeys - Bath Road signal controlled pedestrian crossing.</p> <p>All works complete.</p> | | |
| c) | Holt | <p>Improvements and widened footway at junction of B3107 and east exit to The Midlands. DT has given feedback to PC on initial design and cost estimate prepared by consultant. PC want WC to take forward design to detail stage with a view to making a substantive bid.</p> | <p>Land ownership plan to be sent to PC.</p> <p>PC agreed to speak to frontage residents to seek feedback on potential tree removal.</p> <p>KR to visit site to assess options for possible priority working.</p> | <p>KR</p> <p>PC</p> <p>KR</p> |
| d) | Monkton Farleigh PC Liz Watts | <p>Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC & CATG</p> <p>Additional information supplied to PC. Awaiting decision from PC as to whether to go ahead</p> | Action with PC | PC |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|-----------|--|--|-----------------------------|----|
| e) | Bradford on Avon and Westwood Sarah Gibson | Ann Seewoods bollards on Coppice Hill was discussed. Horse Warning Signs at Westwood – No further action | SG/KR to arrange site visit | SG |
| f) | Winsley Issues Johnny Kidney | JK set out current community actions. Priority is Dane Rise & Tynning Road junctions and identification of low cost measures. KR & DT to continue to offer advise prior to bringing forward to CATG. | | |
| g) | Bradford on Avon Social Distancing measures | Update was given at meeting. Request for zebra crossing on Town Bridge being progressed via feasibility study. Refuge islands on New Road / Springfield to be looked at by Ian Turner. | | |
| h) | Winsley to BoA Tranche 1 cycle scheme | Update was given at meeting | | |
| 7. | New items | | | |
| a) | Bradford on Avon Berryfield Road Trevor Bedeman | Report on consultation with residents was presented by TB. Favoured option was closure of Berryfield Road at Bath Road junction. Next step is to present to Town Council | | TB |

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|--|---|---------------------------|----|
| b) | Limpley Stoke Ian Barnes | Request for bollards and signs at Lower Stoke Group agreed to progress design work. | KR to arrange design work | KR |
| 8. | Any Other Business: | Holt Leigh Road Footway resurfacing – Trevor Carbin asked if the work was going ahead. AC to clarify extent of works being undertaken and timeline. | | AC |
| 9. | Date of Next Meeting: 15th February 2021, County Hall at 4pm or online | | | |

Bradford on Avon Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Bradford CATG

FINANCIAL SUMMARY

BUDGET 2020-21

£10,062.00 CATG ALLOCATION 2020-21

-£3,289.00 2019-20 Underspend

Contributions

6397 Holt PC for gates & rbt works (received)
1113 Bradford on Avon TC for Lower Woolley Street signing improvements (received)
850 Wingfield PC for Church Lane TRO & implementation
237 Westwood PC for repeater signs (received)
1433 Wingfield PC for Stowford Manor Farm
1433 Mr Bryant for Stowford Manor Farm
1250 Monkton Farleigh PC for speed limit assessment

total available

£19,486.00

Previous year commitments

Bradford on Avon Station Approach - contribution to substantive bid
Wingfield Church Lane traffic calming - TRO & Implementation

2500 Estimate
1701 Actual

New Schemes

Upper Westwood additional 20mph repeater signs
Wingfield Stowford Manor Farm signing works
Limpley Stoke Woods Hill
Monkton Farleigh speed limit assessment

475 Complete
4300 Estimate £4300 PC £1433, Mr Bryant £1433
2000 PC contribution to be agreed Further contribution of £2000 agreed for 21/22
2500 PC £1250

Total **£13,476.00**

Remaining Budget **£6,010.00**

Potential schemes

Wingfield renewal of footway by former Council houses

8873 50% (£4436) from central funds, PC to pay £4436

BOA HWB meeting notes 4/11/2020

Present: Cllr Johnny Kidney (Chairman) Ros Griffiths (CEM) Dr Jonathan Osborn (Clinical Director PCN) Amanda Brookes (PCN Manager) Ginnie Heads (Living Well project worker) Jennie Parker (DAA/Town Council) Jane Mapstrone (Wiltshire Heights) Laura Clark (BoA Swimming Pool)

Apols: Wendy O Grady (Seniors Forum) John Adler (Liferaft) Jim Lynch (Area Board) Amanda Stuart (Community Connector CIL)

Introduction

Cllr Kidney welcomed everyone to the meeting and provided details of the Wiltshire Wellbeing Hub.

PCN update

- The flu immunisation campaign is going well, uptake is huge, positive feedback received from all practices.
- Covid vaccine likely to be delivered at PCN level – more info expected shortly..
- Reminder to maintain good hygiene practice to keep viral transmission low.
- If anyone has any concerning symptoms e.g. extreme weight loss, they should seek medical help. Importance of exercise and emotional connections to improve self- esteem and mood highlighted.
- Funding is being made to PCNs to develop a range of additional functions to build resilience in the system, new roles have been created such as first contact physiotherapists and a team of clinical pharmacists, taking pressure away from GPs.
- Social prescriber service continues with Ginnie Heads (Age UK Wiltshire) based at BoA and Amanda Stuart (Community Connector CIL) picking up referrals under age 75 across Melksham and BoA areas - providing support and signposting to services.
- Two mental health nurse posts will be recruited in 2021
- All initial contact is via doctor link, telephone system or query window (a physical window onsite at the health centre open 9-12 and 2-4.30). An intercom system is in place to access the centre. Doctor's will organise a video consultation or ask for a photo and arrange a face to face where appropriate.
- A ward round is carried out at nursing homes to prevent unnecessary admissions.
- PCN approach – working at scale - looking at how we reduce risks and health inequality. Working together to share skills and abilities to help the whole community area.
- PCN investment goes up year on year. A raft of new roles are coming in – community paramedic, dietician.
- PCN team very positive with developments so far..

Bradford on Avon Swimming Pool

- Laura Clark (Places for People)
- The site was closed for 6months during the first lockdown.
- Usage pre-lockdown was 20,000, now down to 6,000 due to the way the site currently has to operate in a covid secure way - reducing capacity, limiting numbers, allowing more time for changeovers etc..
- This has had a huge impact on operational delivery - teams receive regular guidance and adapt accordingly.
- Heading into a 2nd lockdown followed by traditionally low usage period over Christmas - looking to build numbers back up in new year.

- Places locker app enables customers to manage bookings and memberships

Health Trainer

- Wiltshire Council has launched a new Health Improvement Hub to assist people who want to improve their health and mental wellbeing.
- The Hub will utilise Health Improvement Coaches that can give clients practical tools and advice which will assist behaviour change through one-to-one-support.
- The new service builds on the success of the current client centred Health Trainer Service.
- <https://www.wiltshire.gov.uk/public-health-improvement-coaches>
- There will be a single point of access through the Hub for referrals to the Health Improvement Coaches, Healthy Me and a new group adult weight management programme, Healthy Us due to launch in 2021.

Living Well

- Project worker currently working from home 2 days a week and attending surgery 1 day.
- Clients have been offered weekly reassurance calls from staff members and volunteers.
- Many clients are anxious, there is a high demand for listening ear services.
- Residents can apply to have long term telephone befriender, however there are long waiting lists.
- New volunteers are being trained up and new schemes are being trialled such as group telephone chat and clients with similar interests being put in touch with one another..
- Age UK are now providing a meals on wheels service in Bradford on Avon
<https://www.ageuk.org.uk/wiltshire/our-services/meal-delivery-service/>

DAA

- Jennie is stepping down as Chairman of the Alliance
- A new focus for group is to engage local businesses, raise awareness and expand the network
- Due to an internal promotion Alzheimer's Support has been recruiting a part time dementia advisor to cover BoA and surrounding villages. The role includes providing informal help at community groups/cafes, signposting to a wide range of services, drawing up support plans and liaising with other service providers to help people affected by dementia get the support they need.
- Bradford on Avon has been recognised as 'Working To Become a Dementia Friendly Town' by Alzheimer's Society
- The Men's Shed went back to work together in July. Future plans include working with young people and those with Dementia. There are 20 plus members of the shed currently.
- Everyone thanked Jennie for her commitment and continued support to both groups and agreed they had gone from strength to strength.

Wiltshire Heights

- Introduction from Jane Mapstone – Client Services Manager at Wiltshire Heights
- Wiltshire Heights are members of the BoA DAA
- The WH team have been exploring what opportunities there are in the community that WH can support

- Covid has been very challenging for staff and residents
- All visits currently stopped

Community Engagement Manager

- The Covid response volunteer group directory is currently being updated <https://www.wiltshire.gov.uk/public-health-coronavirus>
- It is hoped through the local health and wellbeing network we can strengthen links with the parishes / volunteer response groups and provide a platform for mutual support and the exchange of information and ideas.
- Additional HWB funding will be available as the Area Board will no longer be required to part fund the Living Well Service (it is being funded 100% by PCN from Oct 2020)
- Details on Area Board funding is available here <https://www.wiltshire.gov.uk/council-democracy-area-boards>

Updates provided prior to meeting...

- The Freshford & Limpley Stoke support group LiFERAFT is restarting.
- Senior Forum...
- **U3A** - 360 members have been receiving a weekly newsletter online with local information, quizzes, jokes etc (33 so far)
- **Seniors Forum** - 80 members have received either a printed copy or by email the Public Health England booklet 'Active at Home' and a letter asking members to get in touch with any needs.
- **Arts Together** - 10 members in our region but 70 in West Wilts - all receive a weekly newsletter either online or by post with an art project and a chat. About once a month the members receive a packet of art materials. The volunteers for each group ring the members (all very elderly) to chat - sometimes weekly but at least every fortnight

Ros Griffiths

Ros.Griffiths@wiltshire.gov.uk

| | |
|------------------------|------------------------------|
| Report to | Bradford on Avon Area Board |
| Date of Meeting | 13/01/2021 |
| Title of Report | Community Area Grant funding |

Purpose of the report:

To consider the applications for funding listed below.

| Applicant | Amount requested |
|---|-------------------------|
| Applicant: Winsley Parish Council Project Title: Football Pitch Maintenance and dugout refurbishment materials only View full application | £1895.41 |
| Applicant: Bradford on Avon Area Board Project Title: Support Bradford Town Football Club Fundraising Effort View full application | £500.00 |
| Applicant: Westwood and Iford Parish Council Project Title: Westwood Park Play Area Refurbishment Phase 1 View full application | £5000.00 |

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural,

social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-----------------------------------|--|-----------|
| 3999 | Winsley Hill Traffic Action Group | Football Pitch Maintenance and dugout refurbishment materials only | £1895.41 |

Project Description:

Winsley Parish Council has owned the football field that is adjacent to Avon Park since 1980. It has a long history of use as a football pitch although until recently games were played on this pitch occasionally. In recent years there has been a surge in interest in playing football which is led and managed admirably by Bradford Town Youth Football Club BTYFC. BTYFC now has three teams using the football field near Avonpark with an average of 14 players coming from Winsley and Bradford in each squad. It is anticipated that the interest in playing football and hence use of the pitch will continue to grow as individuals move through the age groups and new younger players join teams. Currently BTYFC has 29 teams in total scattered around the Community Area. The football field is popular amongst the home and away teams for its location - relative ease of access. There has been an agreement in place between Winsley Parish Council and BTYFC that allows the Club to use the pitch for practice every weekend of the football season. The Parish Council does not charge rent for use of the pitch recognising the benefit to the wider community. While day-to-day pitch maintenance is undertaken by BTYFC the Club pays for grass cutting during the growing season there is now need for major repairs to ensure that the pitch remains in a playable condition in the future. Any deterioration in the condition of the pitch could present risk to the

players. During the period when playing was occasional the dugouts alongside the pitch have deteriorated and cannot be used now. They provide players with somewhere to shelter from inclement weather during the winter. The dugouts are constructed using 100mm concrete blocks and are sound and could be refurbished relatively easily. An alternative approach to replace them with new modern dugouts would cost in excess of £4,500. Hence this application covers two elements 1. To carry out renovation works to Avon Park football pitch including specialist weed killer fertilisation of grounds and over seeding. Details of the proposed pitch improvements are given in the quotation provided. BTYFC will continue to pay for grass cutting during growing periods and is willing to fund additional spiking that may be required after this treatment. 2. Purchase of materials for the repair and renovation of two dugouts. Prices have been taken from the Wickes website - summary attached. Leadership and labour for completing repair and renovation of dugouts to be volunteered from the community.

Input from Community Engagement Manager:

This application meets the criteria for capital funding

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-----------------------------|--|-----------|
| 3962 | Bradford on Avon Area Board | Support Bradford Town Football Club Fundraising Effort | £500.00 |

Project Description:

Bradford Town F.C. senior players are running Lands' End to John o Groats to raise funds for The Hub foodbank. As an Area Board we wish to support their efforts to sum of £500 to encourage wellbeing and involvement. Town Council has matched funding for £500.

Input from Community Engagement Manager:

This Area Board Initiative was approved under delegated authority in December 2020 during the fundraising appeal. Health and Wellbeing funding was allocated to support this project.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-----------------------------------|---|-----------|
| 3980 | Westwood and Iford Parish Council | Westwood Park Play Area Refurbishment Phase 1 | £5000.00 |

Project Description:

The project is phase 1 of a longer-term scheme costing £56000 to refurbish the play area in Westwood Park. Almost all the current play equipment and safety surface is life expired and no longer meets current safety standards. This first

phase costing GBP15600 would see the replacement of the two sets of 37-year old metal-framed swings with three sets of wooden-framed swings incorporating 2x cradle seats 2x flat seats and one basket seat and new wet-pour safety surfacing below.

Input from Community Engagement Manager:

This application meets the criteria for capital funding

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Ros Griffiths

Community Engagement Manager

01225 718372

Ros.Griffiths@wiltshire.gov.uk

Grant Applications for Bradford on Avon on 13/01/2021

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|-----------------------|--|-----------------------------------|-----------------|
| 3999 | Community Area Grant | Football Pitch Maintenance and dugout refurbishment materials only | Winsley Hill Traffic Action Group | £1895.41 |
| 3962 | Area Board Initiative | Support Bradford Town Football Club Fundraising Effort | Bradford on Avon Area Board | £500.00 |
| 3980 | Community Area Grant | Westwood Park Play Area Refurbishment Phase 1 | Westwood and Iford Parish Council | £5000.00 |

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|--|-----------------------------------|-----------------|
| 3999 | Community Area Grant | Football Pitch Maintenance and dugout refurbishment materials only | Winsley Hill Traffic Action Group | £1895.41 |

Submitted: 31/12/2020 17:19:53

ID: 3999

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The size of the task to maintain/restore the playing surface and dugouts and hence the overall cost at this stage of the financial year exceeds forecast funding. The pitch maintenance work needs to be done outside of the growing season and hence needs to be

completed by end of February. This financial year FY2021 the Parish Council has already provided new goalposts in a smaller field within Winsley intended for younger children.

5. Project title?

Football Pitch Maintenance and dugout refurbishment materials only

6. Project summary:

Winsley Parish Council has owned the football field that is adjacent to Avon Park since 1980. It has a long history of use as a football pitch although until recently games were played on this pitch occasionally. In recent years there has been a surge in interest in playing football which is led and managed admirably by Bradford Town Youth Football Club BTYFC. BTYFC now has three teams using the football field near Avonpark with an average of 14 players coming from Winsley and Bradford in each squad. It is anticipated that the interest in playing football and hence use of the pitch will continue to grow as individuals move through the age groups and new younger players join teams. Currently BTYFC has 29 teams in total scattered around the Community Area. The football field is popular amongst the home and away teams for its location - relative ease of access. There has been an agreement in place between Winsley Parish Council and BTYFC that allows the Club to use the pitch for practice every weekend of the football season. The Parish Council does not charge rent for use of the pitch recognising the benefit to the wider community. While day-to-day pitch maintenance is undertaken by BTYFC the Club pays for grass cutting during the growing season there is now need for major repairs to ensure that the pitch remains in a playable condition in the future. Any deterioration in the condition of the pitch could present risk to the players. During the period when playing was occasional the dugouts alongside the pitch have deteriorated and cannot be used now. They provide players with somewhere to shelter from inclement weather during the winter. The dugouts are constructed using 100mm concrete blocks and are sound and could be refurbished relatively easily. An alternative approach to replace them with new modern dugouts would cost in excess of £4,500. Hence this application covers two elements 1. To carry out renovation works to Avon Park football pitch including specialist weed killer fertilisation of grounds and over seeding. Details of the proposed pitch improvements are given in the quotation provided. BTYFC will continue to pay for grass cutting during growing periods and is willing to fund additional spiking that may be required after this treatment. 2. Purchase of materials for the repair and renovation of two dugouts. Prices have been taken from the Wickes website - summary attached. Leadership and labour for completing repair and renovation of dugouts to be volunteered from the community.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA2 7FF

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Our Community
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2020

Total Income:

£31200.00

Total Expenditure:

£34270.00

Surplus/Deficit for the year:

£-3070.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£31056.00

Why can't you fund this project from your reserves:

The deterioration in both the pitch and the dug outs has only come to light relatively recently and was not budgeted for in Winsley Parish Councils 202021 budget. The Parish Council has already spent additional unbudgeted funds on replacement goalposts in a separate field to provide amenity for younger children. Given the benefits of this project to many children outside of Winsley councillors felt it appropriate to seek wider funding. Winsley PC is willing to contribute funds and other resources to this project. Organising a volunteer group to undertake repair of the dugouts will make a significant reduction to the cost of dug out repairs. BTYFC has seen a reduction in fees received this year due to reductions in playing opportunities because of Covid-19 restrictions. Moreover, monies have had to be set aside to cover some request for refunds of subscriptions/membership fees. BTYFC does not feel in a position to contribute to this project at this time. However, BTYFC remains committed to undertaking ongoing day-to-day maintenance of the pitch and area.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | |
|---------------------------------------|----------|-----------------------------|----------------------------|
| Total Project cost | £3790.82 | | |
| Total required from Area Board | £1895.41 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed £ |

| | | | | |
|-------------------|-----------------|------------------------------------|-----|-----------------|
| Pitch renovations | 3372.00 | Winsley Parish Council | yes | 1495.41 |
| Dugout materials | 418.82 | Volunteers - dugout refurbishment. | yes | 400.00 |
| | | Four volunteers over 2 days | | |
| Total | £3790.82 | | | £1895.41 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

To provide quality safe opportunities for young people of all ages in our community irrespective of ethnicity and religion. Outside the usual playing season, the pitch will provide a safe alternative place to go rather than playing on the street. In addition, it would support development of football coaches and volunteers within the club. Overall, the facility will help people realise their potential developing personal skills and confidence that is often linked with participation in competitive sport.

14. How will you monitor this?

BTYFC will continue to monitor the condition of the pitch during the season which will cover the winter and growing season updating the Parish Council periodically.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

BTYFC is supported by Wiltshire FA and the club carries out a DBS check on all Club officials. The Club currently has two welfare officers who monitor safeguarding and ensure all coaches complete the safeguarding courses.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project is on-going. The extent of this renovation is not expected to be an annual task. Consequently, Winsley Parish Council will put a line in its accounts for further refurbishment in three years hence. BTYFC will continue to manage the pitch day-to-day cutting the grass during the growing season and occasionally spiking the pitch to improve drainage. Periodic refurbishment of the dugouts will be done on a volunteer basis.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|-----------------------|--|-----------------------------|---------|
| 3962 | Area Board Initiative | Support Bradford Town Football Club Fundraising Effort | Bradford on Avon Area Board | £500.00 |
|------|-----------------------|--|-----------------------------|---------|

Submitted: 30/11/2020 17:27:13

ID: 3962

Current Status: Funds Transferred

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Area Board Initiative

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Support Bradford Town Football Club Fundraising Effort

6. Project summary:

Bradford Town F.C. senior players are running Lands' End to John o Groats to raise funds for The Hub foodbank. As an Area Board we wish to support their efforts to sum of £500 to encourage wellbeing and involvement. Town Council has matched funding for £500.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

| | | | | |
|---------------------------------------|--------|-----------------------------|--------------------------|---------|
| Total Project cost | | £1000.00 | | |
| Total required from Area Board | | £500.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Fund raising required | 500.00 | Funds raised | yes | 1000.00 |
| Total | £500 | | | £1000 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Hub food bank

14. How will you monitor this?

Via The Chair and Board of the food bank

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

This application has no safeguarding requirements

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n.a.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---|-----------------------------------|----------|
| 3980 | Community Area Grant | Westwood Park Play Area Refurbishment Phase 1 | Westwood and Iford Parish Council | £5000.00 |
|------|----------------------|---|-----------------------------------|----------|

Submitted: 12/12/2020 13:22:05

ID: 3980

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The budget for the first phase of the project to refurbish the Westwood Play Area is GBP15600 nearly half the total annual Parish Council income including the precept for the current financial year. If this grant application is successful the Parish Council would be providing just over two thirds of the cost of this element of the project from reserves built up in preceding years in anticipation of the short to medium term requirement to replace the life expired play equipment and safety surfacing.

5. Project title?

Westwood Park Play Area Refurbishment Phase 1

6. Project summary:

The project is phase 1 of a longer-term scheme costing GBP56000 to refurbish the play area in Westwood Park. Almost all the current play equipment and safety surface is life expired and no longer meets current safety standards. This first phase costing GBP15600 would see the replacement of the two sets of 37-year old metal-framed swings with three sets of wooden-framed swings incorporating 2x cradle seats 2x flat seats and one basket seat and new wet-pour safety surfacing below.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 2DH

9. Please tell us which theme(s) your project supports:

Children & Young People
Health and wellbeing
Leisure and Culture
Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£27927.00

Total Expenditure:

£23856.00

Surplus/Deficit for the year:

£4071.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£36027.00

Why can't you fund this project from your reserves:

The Parish Council has gradually increased the parish precept over a number of years in order to build up a sufficient reserve to finance specific long-term projects e.g. the planned refurbishment of the play area and to ensure adequate funds are available to cover unanticipated short-term expenditure. The current reserves of GBP36000 fall well short of the GBP56000 required to finance the full scheme for the play area refurbishment hence the decision to undertake this first phase to replace the oldest equipment and most worn part of the safety surface. The parish precept was increased substantially for the 2020-21 financial year in response to the probable need to spend up to GBP10000 on repairs and improvements to the Parish Council owned nursery school building which became vacant after the unexpected closure of the pre-school nursery last year. Other significant new calls on the Parish Council reserves are the need identified in the annual RoSPA safety report to replace the gates and fencing around the play area and the upsurge in tree surgery work to address the effects of ash dieback in the Parish Council owned Westwood Park and adjoining football field.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|------------------|--------------------------------|-----------------------------|------------------|
| Total Project cost | | £15615.04 | | |
| Total required from Area Board | | £5000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Log swing - 1x basket seat | 2015.21 | Parish Council Reserves | yes | 10615.04 |
| Log swing - 2x flat seats | 1404.21 | | | |
| Log swing - 2x cradle seats | 1344.61 | | | |
| Wet-pour safety surface | 8175.83 | | | |
| Removals and disposals | 1190.00 | | | |
| Site welfare and security | 1485.18 | | | |
| Total | £15615.04 | | | £10615.04 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Westwood play area is owned by the Parish Council and provides the only publicly available play equipment in the Parish. Located mid-way between Upper and Lower Westwood the play area is easily accessible on foot from all areas of the village. The play facilities are well used by school age and pre-school age children and their parents and carers not only in the summer months but throughout the year. It is an extremely popular and important resource for the village community encouraging active play among village children particularly outside school hours and promoting contact between family groups. Additionally, because the play area is situated alongside the primary walking route through Westwood Park it acts as a focus for social interaction between park users of all ages. Refurbishing and enhancing the facilities in the play area will benefit a wide section of the village community. Situated within the 1.4 hectare Westwood Park purchased by Westwood Parish Council in 1988 the 0.03 hectare play area was installed in 1996 comprising a safety surface some new equipment plus the swings climbing frame and slide originally installed in 1983 on the adjoining football field site. The climbing frame and slide were replaced by the current play tower in 2003. The play area and equipment has been maintained by the Parish Council from 1983 to the present day and is subject to an annual RoSPA inspection. Recent RoSPA reports have highlighted that only one item of the play equipment meets current safety standards - the more recently installed rotary play web which will be retained. The 1996 safety surface has become worn particularly under the swings and damaged in a number of areas and overall is clearly close to being life-expired and a potential safety hazard. One swing was removed in 2013 following RoSPA guidance and the most recent safety report has expressed concern over the proximity of the remaining swings to the swing frame. As part of the Parish Councils desire to provide more modern and potentially more appropriate play equipment the headmaster of Westwood with Iford Community School was contacted last year to ask if the pupils wished to help identify the equipment they would most like to see installed in a refurbished play area. There was an enthusiastic response from the school to this request the pupils designing and running a project involving all year groups. This included a survey to investigate and categorise the play equipment in other West Wiltshire towns and villages followed by a voting exercise by pupil age group to identify the most popular equipment in each category. The school pupils survey and project report was used as a key input into the Parish Councils full scheme design along with ensuring where practical the play equipment would conform to the latest RoSPA guidance of providing inclusive rather than specialist play equipment that could be used by children with impaired movement or abilities. The full scheme for the play area refurbishment envisages the like-for-like replacement of those items of life-expired play equipment which were identified as most wanted in the Westwood school project together where feasible with additional items which the pupils had also placed in the same category. Phase 1 of the full scheme which is the subject of this grant application comprises the removal of the existing flat seat and cradle seat swings to be replaced by two flat seat and two cradle seat swings plus a basket seat swing and new wet-pour rubber safety surfacing below the swings. The

basket swing was one of the additional items of play equipment identified as most wanted in the school report and has the added benefit of being potentially suitable for children who are less able to use a conventional swing. Refurbishment of the existing play area will enable the facilities to continue to be enjoyed by existing and future users. It will provide a better experience for the children and their parents and carers by replacing life-expired and out-dated equipment and about which RoSPA has expressed safety concerns. The project will also see the installation of more inclusive play equipment to meet current requirements and safety standards. This phase 1 project is a significant step towards the full refurbishment scheme in the context of the financial constraints and current commitments of Westwood Parish Council.

14. How will you monitor this?

The management of Westwood Park and the play area is a key area of responsibility for the Parish Council. Checking and recording the condition of the play equipment and safety surfacing and instigating any necessary repairs and monitoring usage will continue to be treated as priority tasks and undertaken on a regular basis as at present. The Parish Council will use feedback from residents and their own day-to-day observations to ensure that the play area and its equipment continues to provide a safe and popular facility for the local community. An independent post installation survey of the phase 1 project will be undertaken on behalf of the Parish Council to ensure the work has been completed to an appropriate standard. The annual RoSPA safety inspection of the play area will continue to be commissioned by the Parish Council.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

This project is being installed by Sovereign Design Play Systems. No members of the Parish Council or of the public will be involved while the work takes place. The Sovereign quotation and specification for the project includes the provision of safety fencing and safety signage around the work site and that the Sovereign installation team and their employees and contractors involved in the work are DBS checked plus guarantees and warranties on the equipment and safety surfacing installed as part of the project. The Parish Council will pay for an independent post installation inspection to ensure all aspects of the installation have been installed correctly. An RoSPA safety inspection of the play area and equipment is carried out each year on behalf of the Parish Council and recommendations actioned as appropriate.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Following the significant increase this years parish precept to provide for recent unanticipated expenditure particularly on the vacant pre-school building the expectation is that the Parish Council would be in a position to fund much of the cost of the second phase of the scheme within another two to three years. The Parish Council will continue to allocate appropriate funds in each annual budget to ensure the proper maintenance of the play area and its equipment as they have done since it was first installed in 1996.

17. Is there anything else you think we should know about the project?

This project is Phase 1 of a significantly larger scheme costing GBP56000 to complete the refurbishment of the equipment and surfacing in Westwood Park play area. The remaining phase or phases will be undertaken as soon as sufficient funds are available.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | |
|-----------------|------------------------|
| Report to | Bradford on Avon |
| Date of Meeting | 13/01/2021 |
| Title of Report | Community Youth Grants |

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Bradford on Avon Area Board.

| Application | Grant Amount | |
|--|--------------|--|
| Applicant: Wiltshire Mighty Girls Project Title: General Application to support Wiltshire Mighty Girls through these challenging times. | £1500.00 | |

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2020/21 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2020/2021.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community-based projects and schemes.

3. The applications

| | | |
|--|---|--|
| Applicant: Wiltshire Mighty Girls Project Title: General Application to support Wiltshire Mighty Girls through these challenging times. | Amount Requested from Area Board: £1500.00 | |
| This application meets grant criteria 2020/21. | | |
| Project Summary: THIS APPLICATION FORMS PART OF A TRIPLE BID | | |

TO BOA COUNCIL COL LLEWELLYN PALMER FUND AND BOA Area Board. Mighty Girls CIC run after school and holiday weekend workshops for girls 7-11 and 11-18. We are a Community Interest Company. The school clubs are usually paid for by the parents and via Pupil Premium contributions. This creates a small income and any profits from the after-school club activities are used to fund workshops for girls aged 11-18 in Bradford on Avon. Unfortunately, due to COVID-19 all after school clubs have been stopped this academic year so our usual income pool has been frozen. However, we still need to fund the running costs of the organisation and planned workshop events.

Report Author:

Ros Griffiths, Bradford on Avon Area Board
01225 718372

Grant Applications for Bradford on Avon on 13/01/2021

| ID | Grant Type | Project Title | Applicant | Amount Required |
|-----|------------|--|------------------------|-----------------|
| 547 | Youth | General Application to support Wiltshire Mighty Girls through these challenging times. | Wiltshire Mighty Girls | £1500.00 |

Submitted: 22/01/2018 13:56:59

ID: 547

Current Status: Application Appraisal

To be considered at this meeting:

13.01.2021

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

N/A

5. Project title?

General Application to support Wiltshire Mighty Girls through these challenging times.

6. Project summary:

THIS APPLICATION FORMS PART OF A TRIPLE BID TO BOA COUNCIL COLLEWELLYN PALMER FUND AND BOA Area Board. Mighty Girls CIC run after school and holiday weekend workshops for girls 7-11 and 11-18. We are a Community Interest Company. The school clubs are usually paid for by the parents and via Pupil Premium contributions. This creates a small income and any profits from the after-school club activities are used to fund workshops for girls aged 11-18 in Bradford on Avon. Unfortunately, due to COVID-19 all after school clubs have been stopped this academic year so our usual income pool has been frozen. However, we still need to fund the running costs of the organisation and planned workshop events.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1 JD

9. Please tell us which theme(s) your project supports:

Informal education

Youth work/development

Community Project

Health

If Other (please specify)

Keeping young people connected in face of COVID-19

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2020

Total Income:

£11941.00

Total Expenditure:

£11523.00

Surplus/Deficit for the year:

£418.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2500.00

Why can't you fund this project from your reserves:

Sadly due to the current climate we are unable to run any of our after-school clubs this academic year due to current guidelines. These clubs in the past have generated main income profits which in turn have helped towards supporting Mighty Girls events and workshops. We are wanting to still offer events and workshops in the holidays and at the Youth Club and make these financially accessible to all girl. Our current reserves will run out in January 2021 and so we are asking for a contribution from the Area Board to keep us going into the new year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £11171.00

Total required from Area Board £1500.00

| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|--|---------------|--------------------------------|-----------------------------|--------------|
| Activities 2020/21 | 5217.00 | Our reserves | yes | 2500.00 |
| Operations costs | 2114.00 | Fundraising & Donations | | 1500.00 |
| Staff costs - coordinator | 3840.00 | Workshop income | | 2000.00 |
| | | Col Llewellyn Palmer | | 2000.00 |
| | | BOA Town Council | | 1500.00 |
| Total | £11171 | | | £9500 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

